**ACS OFFICE BEARER VICE PRESIDENT (MEMBERSHIP) NOMINATION FORM**

**NOMINATION**

I wish to nominate for the position of ACS Vice President (Membership) for a two year period commencing 01 January 2018.

Note 1. If you are applying for the VP position the ACS National Secretariat Office will seek Board Endorsement from the relevant Boards on your behalf (endorsement from a majority of the relevant Boards is required for the Nomination to be valid); you will be notified on the outcome all correspondence relating to Board endorsements will remain confidential as per the ACS Rules 8.4.3.

Name: Membership Grade: ………………………………………….

Membership Number: Branch: …………………………………………………………….

Signature: Date……………………………………………………………..

This position is a National Office Bearer position. National Office Bearers of the Society are the President, Immediate Past President, Vice Presidents (3) and the National Treasurer. Together with the four (4) National Congressional Representatives and the Chief Executive Officer (CEO) they form the ACS Management Committee. Management Committee controls and manages the Society and is the committee of the Society under the Associations Incorporation Act. National Office Bearers are also members of the ACS Congress.

**Criteria for Selection**

1. Congress must elect or appoint to these positions a (financial) member who is a current Congress member or has been a Congress member for at least 1 year within the 5 years immediately preceding the election or appointment, or has been exempted from compliance by Congress in its absolute discretion; and

2. may only elect members of the Professional Division (Fellows, Senior Members and Members); and

3. may not elect any member of the Overseas Group; and

4. for the position of **Vice-President,** must not elect or appoint a member unless the member has been endorsed by a majority of the Boards that the Vice-President whose position is in question represents, or, if there is no member endorsed by such a majority of Boards, then unless the member has been endorsed by Management Committee.

**The role of Management Committee is to:**

* lead, direct and ensure the organisation operates effectively
* develop/approve long-term strategic plans and monitors progress in implementing the strategic plan
* monitor the activities of the organisation and ensure that activities support the organisation's overall purpose/aims
* ensure compliance with all relevant legal and regulatory requirements
* ensure adequate financial resources are sought/secured
* ensure money and property is properly managed prepare funding applications as agreed with Management Committee
* ensure appropriate organisational policies and procedures are in place

**The role of an ACS Vice President.**

The role of an ACS Vice President is to:

* assist the President in the performance of his/her official duties and to stand in for the President whenever the President is unavailable.
* chair General Meetings and meetings of the Management Committee in the absence of the President.
* drive the strategic direction of the Boards which are under their purview, aligned to the overall strategy of the ACS
* act as the liaison between relevant Boards and the Management Committee and provide advice to the Management Committee on matters relating to the activities of those Boards
* advocate to the Management Committee on behalf of the boards under their purview
* provide updates on the activities of those Boards
* liaise with other Vice Presidents to ensure synergies are identified and encouraged
* undertake specific tasks as agreed with the President.

Vice Presidents are members of the Project Approval Sub-committee (PASC).

**Profession Advisory Board**

The following Committees report through the VP (Membership Boards):

* ICT Educators Committee
* Professional Education Governance Committee
* Ethics Committee

**ACS National Office Bearers**

Required Characteristics

* a strong and sincere conviction of the ACS and its Objects, vision, mission and values
* able to devote considerable time to the role
* demonstrated leadership qualities
* strategic expertise
* ability to understand the whole ICT eco-system at a sophisticated level
* financially literate (able to interpret P & Ls and Balance Sheets)
* well-developed interpersonal/behavioural skills
* comfortable with a collegiate approach to decision making
* experienced in policy formulation

Desirable Characteristics

* experience as a NFP Board Director or willingness to undergo appropriate AICD training
* experienced in change management

## How to Nominate

Please e-mail your nomination to [Christopher.McRostie@acs.org.au](mailto:Christopher.McRostie@acs.org.au) with a passport-sized photo (jpeg) of yourself for use in the election and include a statement of your goals and your qualifications (suitability) for the position, based on the required and desirable characteristics outlined above.

**Nominations close at 8.00am (AEST) Monday 13 November 2017.**

**Election**

The election will be held on Saturday 25 November 2017 at the Congress meeting to be held in Sydney. Candidates will be expected to make a short presentation to Congress, either in person or by teleconference, in support of their candidacy.